

Macomb Community Action Advisory Board
Executive Committee Meeting
January 12, 2010

The Macomb Community Action Advisory Board Executive Committee met on Tuesday, January 12, 2010, in the VerKuilen Building, MI Works! Conference Room-Suite 11, 21885 Dunham Rd., Clinton Township, MI.

MEMBERS PRESENT:

Denise Amenta
John H. Bierbusse
Michael Bruci
Jessica Cheshire-Stone
Mary H. George
Laura Johnson

MEMBERS EXCUSED:

Commissioner Carey Torrice

STAFF PRESENT:

Joseph Cooke
Anna Duffer
Kathleen Nicosia
Madeleine Olszak
Mary Solomon

1. Call to Order

The meeting was called to order by Chair George at 12:04 p.m.

2. Determination of a Quorum

It was determined that a quorum was established with 6 members present.

3. Approval of the Agenda

Denise Amenta, supported by John Bierbusse, made a motion to approve the Agenda as submitted. Motion carried.

4. Public Comment

Chair George stated that this Committee operates under the Open Meetings Act and asked if anyone was present who wished to address the Committee. There

being no one present requesting this privilege, Chair George proceeded with the meeting.

5. Approval of November 10, 2009, minutes

Jessica Cheshire-Stone, supported by Denise Amenta, made a motion to approve the November 10, 2009, minutes. Motion carried.

6. Recommendation to receive CSBG-Earned Income Tax Preparation Grant funds

Ms. Solomon presented the information on the CSBG (Community Services Block Grant) – Earned Income Tax Preparation Grant. She stated:

- The period of performance: January 1, 2010 – June 30, 2010
- The funding amount: \$24,000.00
- The funding utilization: Tax preparation for eligible customers who meet the 200% poverty level guidelines by the Community Action Center staff by extending office hours to accommodate customer needs.

Laura Johnson, supported by Michael Bruci, made a motion to receive funding for the CSBG-EITC program. Motion carried.

7. Recommendation to receive MCAAA-MPSC Weatherization & Client Education funds

Ms. Solomon presented information on the Michigan Community Action Agency Association – Michigan Public Service Commission Weatherization & Client Education funds. She stated:

- The period of performance: October 1, 2009 through July 31, 2010
- The funding amount: \$153,596.00
- The funding utilization: Direct energy assistance for eligible customers

Denise Amenta, supported by Jessica Cheshire-Stone, made a motion to accept funding for the MCAAA-MPSC Weatherization & Client Education program. Motion carried.

8. Recommendation to receive Early Head Start (EHS) funds

Kathleen Nicosia presented information on the Department of Health & Human Services Administration for Children and Families-Office of Head Start for the Early Head Start Program. She stated:

- The period of performance: December 1, 2009 through September 30, 2010, and October 1, 2010, through September 30, 2011
- The funding amount: \$1,830,527.00 for the full contract
- The funding utilization: Serve 92 children birth to three (3) years of age and pregnant women. The income guidelines are 100% of poverty and the program will operate center and home based programs

John Bierbusse, supported by Denise Amenta, made a motion to accept the funding for the Head Start Early Childhood Program. Motion carried.

9. Receive and file Weatherization Program update

Joseph Cooke presented information on the current status of the Weatherization program. He stated:

- Currently there are 1,206 customers in the weatherization process through DOE, DOE S, MPSC and the LIHEAP programs. He stated we went from 200 jobs per year to projected 1,166 but he indicated it will probably be a much larger number due to the costs allowed per job. Customers still will have a waiting period before being served based on the number of customers that are seeking the service. Joe distributed a sample Client Energy Kit to board members so they were able to see what our customers receive in the energy kits.

10. Review MCAAB member attendance

Mary Solomon reviewed the attachment which showed the attendance record for MCAAB members.

Discussion followed:

- It was determined that this item would be held over for the next meeting when clarification of some information can be provided

- Mary George asked that a copy of the by-laws concerning absences be provided to the Committee at the next meeting along with the additional/updated information.

11. Emerging Issues

There were no emerging issues.

12. Other Business

- Mary Solomon informed the Committee that Holly is no longer working in the Administration Office and future questions should be directed to her, Madeleine, or Frank until the position is filled.
- Madeleine reminded the Committee of the W4W which will be on February 20, 2010, at St. Therese of Lisieux. Pledge sheets are available in the Administration office.
- Laura Johnson announced the Sterling Heights Department of Human Services office will be moving from Delco Drive to a location near 18 & Mound on February 10. More information will be provided at a later date.
- Mary Solomon passed out the flyer announcing the retirement of Madeleine Olszak.

13. Next Meeting Notice: February 9, 2010, in the Mi Works! Conference Room at 11:30 a.m.

14. Adjournment

Jessica Cheshire-Stone, supported by John Bierbusse, made a motion to adjourn at 1:10 p.m. Motion carried.

Respectfully Submitted

Madeleine Olszak